

SUPPLIER CAPABILITY REPORT

GENERAL

Name of the company : _____

Address H.O. : _____

Works/Godown : _____

Branch Office : _____

Nature of business : Manufacturing/sole selling agent/dealer/
trader/project engineer/agent/assembler.

Nature of company : Proprietary/Partnership/Private Ltd/Public
Limited

Name of person with address & telephone No. : _____
: _____

Person to be contacted : Name _____ Desg. _____
PH./Fax No. _____
Email No. _____

Total area of works : Covered _____ sq.mtr
Uncovered _____ sq.mtr

Total No. of employee : Technical _____
Non Technical/Administration _____

Type of industry : Small scale/medium/large scale

Year of establishment : _____

Contd....2

TECHNICAL

Duration in which factory in Production : _____

Production capacity : _____

% Capacity available for our organisation : _____

Manufacturing facility : _____

List of machinery with capacities : _____

No. of employees : Technical _____ Non Technical _____

Sources of Raw Material :

TYPE	SOURCE

Have your product tested by any agency give details : _____

Testing facilities for inspection of bought out items : _____

Is process inspection done during manufacturing : _____

Finished product inspection : _____

Can you provide Test certificate wherever required : _____

List of testing equipment used : _____

List of customer if any : _____